

YORKSHIRE REGIONAL GROUP MEETING MINUTES

10th September 2018

Rose Bowl, Leeds



Chair Gihan Badi GB

Present Jonathan Legge – (Vice Chair) JL
Chris Halligan – CH (Member)
Anwar Fanoush – AF (Member)
Alistair Kennedy – AK (Member)
Stephanie Holderness (Secretary) – SH
On Skype:
Matthew Brooke-Peat (Treasurer) – MBP
Paul Smith (CPD Officer) – PS

Apologies
Natasha Vermeulen (Councillor/AsirATion Chair) - NV
Nathan Oliver (Committee Member) – NO
Paul Tinsley (Media Officer) – PT

Distribution

Item	Who	When
1. APOLOGIES As above.		
2. MINUTES OF PREVIOUS MEETING SH to send out	SH	ASAP
3. MATTERS ARISING <ul style="list-style-type: none">Mark Wilson has resigned from the committee.Natasha has resigned from Education officer post due to now being Councillor and AspirATion Chair.Chris and a colleague James Wilkinson to do a talk on reinstatement of non traditional housing in the U.K. Early December. Leeds Beckett. Paul Smith to share with RICS and CIOB? 4th December. Chris to send details for us to promote.Cpd - pending Tuesday 2nd October - natural light (riba	GB MBP	

Item	Who	When
<p>approved) held at leeds Beckett. Paul Tinsley to advertise on website. Gihan to organise the venue</p> <ul style="list-style-type: none"> Discuss with Natasha if it is a possibility to use some aspiration budget to perhaps transport students from their university to cpd events and back again. Is this an appropriate initiative? 	<p>PT/GB NJV</p>	
<p>4. CHAIRMAN'S REPORT</p> <ul style="list-style-type: none"> Adam at HO has sent through new banners – we need to decide which ones to order – GB to send options through via email HO have emailed re a Chairperson Medal to be worn at future events. MBP to speak to Adam regarding the cost and if it is an option Head office were in touch regarding the latest councillor email prior to the election. We should not be putting any influence on the region for any votes. Any future communication to the region or head office must be sent to the chair person before and we must agree it as a committee first. Gihan has found a good speaker for an event - from Essex university - regarding Grenfell Tower - to be held last two weeks of November - at John Charles. CIOB and CIBSE to support the event. Transport and hotel of speaker to be paid. Everytime we organise an event, there should be an email going to the universities to ask them to advertise it to their students. This should be the role of either education officer or Natasha as aspiration to email all the universities. Until education officer appointed Paul smith to take this on. Paul smith and Natasha to communicate the cpd events to the universities. Social media. Gihan would like to participate with the social media accounts on twitter and instagram. Jobs should not be published on our twitter account but should go though head office. Password and logins needed from mark and Natasha As a committee we need to use each other and agree what we will talk about through twitter and such, perhaps use the what's app group to share ideas and suggest content. 	<p>GB MBP GB PS/NJV PS/NJV GB ALL</p>	
<p>5. TREASURERS REPORT</p> <ul style="list-style-type: none"> Budget submitted in January for this year eighteen nineteen year not yet been asked for the next one. Chased outstanding invoice LABC for PDD. Awaiting to hear. Balance is healthy. Nothing drawn down for, budget this year. In a good position. 	<p>MBP</p>	

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<ul style="list-style-type: none"> All payments made to date. Payment authorisation is still an issue within the institute. Temporary glitch. 		
<p>6. CPD OFFICER REPORT</p> <ul style="list-style-type: none"> October, November and December booked its events as above Energy performance / zero carbon Yorkshire Building control update pencil in for January . Zoe at CIOB is keen to be involved. Legal update used to be in October but to be arranged for the new year in Feb Rob used to do it but he has now retired. Company no longer seem interested in doing it. Mathew can put us in touch with someone through the university. Professional development Day Paul's smith to begin communication with the everyone via email to get organising. 	<p>MBP</p> <p>PS</p>	
<p>7. MEDIA OFFICER</p> <ul style="list-style-type: none"> Paul T has emailed and is happy to be media officer for the next six to nine months only. 		
<p>8. EDUCATION OFFICER REPORT</p> <p>Position currently vacant – Anwar shown an interest in taking on this role and supporting MBP with his connections to the universities and NJV through AspirATion</p>		
<p>9. REGIONAL COUNCILLORS REPORT</p> <p>Received by email from Natasha, see attached</p>		
<p>10. AspirATion</p> <p>Received by email from Natasha, see attached</p>		
<p>11. AOB</p> <p>Committee Roles: Process for enrolling new members to be checked on the ciat website. Someone volunteers themselves to a role and they have to be proposed by someone and seconded.</p> <p>Vice chair -Jon Legge officially stepped down and will no longer be attending as a committee member</p> <p>Alistair proposed as deputy councillor - voted and agreed.</p>		

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<p>Education officer vacant</p> <p>Secretary - Stephanie Continuing in post unless someone else shows interest!</p> <p>Media officer (Publicity & Marketing) Anwar to support Paul in this role and take over next year (tbc) Discuss further this role as could be split between website management and marketing as a separate thing.</p> <p>All members to encourage new members to join. At the start of all future cpds try to recruit new members, have an intro into the committee and what we do and what roles we need to fulfil.</p> <p>Jon - cpd - general discussion if the cpds are still worthwhile and if we should change anything. Need to keep the content high. Issue of encouraging younger members. Are they encouraged to keep a log of their cpd. Is there a way of doing this on the ciat website?</p> <p>Committee and aspiration need to be working together. Discussed the path to become chartered is not very clear. We could advertise ourselves as potential sponsors.</p>		
<p>12. NEXT MEETINGS</p> <ul style="list-style-type: none"> • Monday 12th November – Leeds/Skype 	ALL	