

YORKSHIRE REGIONAL GROUP MEETING MINUTES

9th July 2018

Rose Bowl, Leeds (with members connected via phone and skype)



Chair Gihan Badi GB

Present Jonathan Legge – (Vice Chair) JL
Mark Wilson (Regional Councillor) - MW
Matthew Brooke-Peat (Treasurer) – MBP
Paul Tinsley (Media Officer) – PT
Paul Smith (CPD Officer) – PS
Alistair Kennedy – AK (Member)
Connected via phone/skype:
Anwar Fanoush – AF (Member) (skype)
Stephanie Holderness (Secretary) – SH (skype)
Natasha Vermeulen (Education Officer/AsirATion Chair) – NV (phone)

Apologies
Nathan Oliver (Committee Member) – NO
Chris Halligan – CH (Member)

Distribution

Item	Who	When
1. APOLOGIES As above.		
2. MINUTES OF PREVIOUS MEETING A few issues with the previous minutes, further notes to be added from Natasha, and one amendment regarding name badges for PDD day	SH	
3. MATTERS ARISING <ul style="list-style-type: none">GB raised concern over feedback she had received from committee member. Has asked for more clarity on the issues.Members were able to connect with Skype and over the phone on loud speaker. A few teething issues but overall connection was good. Plan to use business skype next time to allow more guests. GB to send out email invite in advance to ensure we can all connect.	GB	

Item	Who	When
<p>4. CHAIRMAN'S REPORT</p> <p>Professional Development Day PDD 2018 received some positive feedback via the questionnaire that was sent out. GB asked who was free to give more time to next years event, as this year it was felt many stepped back from it which put additional pressure on those organising it</p> <p>Some feedback suggested that more notice to members was needed to get a higher attendance. And members also asked for additional cpd events throughout the year.</p> <p>Discussion led to us agreeing to provide further events throughout the year, 9 or so CPDs per year to keep minimum on future event in the diary on the webpage. Including a social event in December.</p>	<p>MW, JL, NO PT</p>	
<p>5. TREASURERS REPORT</p> <ul style="list-style-type: none"> • Our current balance is good • We have not drawn anything from this years budget • Head office have some issues with the bank due to new accountant and finance director. Technical issue to add them onto the accounts which is causing payment issues. No secretaries or regional treasurers can authorise any payments at present. • 1 invoice outstanding from University, potentially due a refund – GB to chase 	<p>MBP GB</p>	
<p>6. CPD OFFICER REPORT</p> <p>See attached</p>		
<p>7. EDUCATION OFFICER REPORT</p> <p>See attached</p>		
<p>8. REGIONAL COUNCILLORS REPORT</p>		

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<p>9. AspirATion</p> <p>National Chairs meeting was in June. Positive day with more starting to happen and new people joining with new ideas. Currently looking for a Vice Aspiration Chair. NJV to attend September inductions at Leeds Beckett.</p>	<p>NJV</p>	
<p>10. MEDIA OFFICER REPORT</p> <p>PT asked for Bios for the website from Nathan and Alistair. Elliot to be removed as he is not longer attending committee meetings.</p>	<p>NO /AK PT</p>	
<p>11. AOB</p> <p>ALL to responded to head office emails even if it is a 'No Comment' The content of these emails are also mentioned in the AT weekly, however perhaps it should be sent direct to members? In the first instance it is committee only – something to raise at council?</p> <p>Discussed a new role for PDD coordinator Paul smith, Alistair and Anwar (including possibly Nathan?) to create a ew chain of emails to get the planning started for PDD 2019</p> <p>We currently have 15 members, ask all to be on the look out for new members, ask Central office to send an email out to the region. PT to add an advert on the website? Social media advert also? GB to help with the Twitter etc, requires password.</p> <p>Need a new vice chair for September – Gihan to email the committee.</p> <p>Electoral review – Will be on a short questionnaire to all members by September Yorkshire based event “presidents conference” : CIOB didn’t want to be involved. RIBA were not available. RICS willing to take part. Has been agreed to retarget the event to happen around Ecobuild next year. In the meantime Sarah has suggested an event “off site construction” Mark W to update by email</p> <p>MBP suggested Pre-Fab for PDD day theme.</p> <p>Stephanie keen to step down as Secretary as of September if someone else would like to take on the role.</p>	<p>ALL NJV</p> <p>ALL /GB PT</p> <p>GB</p> <p>MW</p>	

Item	Who	When
12. NEXT MEETINGS <ul style="list-style-type: none"> • Monday 10th September – Leeds/Skype 	ALL	