

YORKSHIRE REGION MEETING MINUTES

12th March 2018

Arup Offices, Sheffield



Chair Gihan Badi GB

Present Jonathan Legge – (Vice Chair) JL
Mark Wilson (Regional Councillor) - MW
Paul Tinsley (Media Officer) – PT
Paul Smith (CPD Officer) – PS
Chris Halligan – CH (Member)
Anwar Fanoush – AF (Member)
Alistair Kennedy – AK (Member)
Nathan Oliver (Member) – NO
Natasha Vermeulen (Education Officer/ aspirATion Chair) - NV

Apologies Jonathan Edwards – JE
Stephanie Holderness (Secretary) – SH
Matthew Brooke-Peat (Treasurer) – MBP

Distribution

Item	Who	When
1. APOLOGIES As above.		
2. MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none">Awaiting notes	MBP	ASAP
3. MATTERS ARISING <ul style="list-style-type: none">Deferred pending receipt of minutes		

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<p>4. CHAIRMAN'S REPORT</p> <ul style="list-style-type: none"> The matter of the vacant position of Education Officer was discussed. This could be potentially filled via an existing member of the committee or by a member from outside. This latter option may be preferable as it opens up the possibility of engaging someone with an existing position with a University. It was noted that the matter of Education accorded quite closely with AspirATion. However, the workload of two roles for one person may be unsustainable. The discussion was inconclusive and it was agreed to continue the search and seek a likely candidate 	All	
<p>5. TREASURERS REPORT</p> <ul style="list-style-type: none"> Our bank balance is currently healthy. We have not drawn anything from our budget to date and we are approaching the year-end. The Northwest Region has now paid the invoice for the assistance provided with their website. We have not received a revised invoice to date from Leeds City Council for the balance of the November event. We are waiting for the invoice from Leeds Beckett University for the catering. Costs were discussed and agreed in January. 		
<p>6. CPD OFFICER REPORT</p> <ul style="list-style-type: none"> A proposal for a seminar of the effect of Brexit on future Building Regulations has been received from Assent. The Rose Bowl has been booked and the catering arranged for this event on 24.04.18 The possibility of a straw bale building course by Barbara Jones of Straw Works was favourably discussed. This could be 		

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<p>possibly for 20-30 people and be subject to a notional payment to ensure attendance.</p> <ul style="list-style-type: none"> We are in discussion with LBU regarding the PD Day and the actual Rose Bowl being the subject of a case study. Some contributors have been arranged but other slots are outstanding. All were encouraged to seek contributors. <i>(Post meeting note: Bond Bryan and Kingspan now confirmed.)</i> 		
<p>7. EDUCATION OFFICER REPORT</p> <ul style="list-style-type: none"> Mark noted at Council that there had been no communication from the universities recently. It was noted from VP Education that this was normally due to changes in course leaders at the university. Just to confirm and to add onto that all three of our Regions universities have undergone quite substantial changes over the last year and new course leaders are currently finding their feet. I would expect we will hear more from them in the coming future. Just to note on Huddersfield University Charles is now only currently teaching part time whilst the University finds a suitable course leader. They have also started their new course which is half way through its first year with 12 students in total. 		
<p>8. REGIONAL COUNCILLORS REPORT</p> <ul style="list-style-type: none"> A separate report is appended Natasha Vermeulen was elected unanimously by the group as the forthcoming Regional Councillor taking over from Mark Wilson at the conclusion of his tenure. 		
<p>9. AspirATion</p> <ul style="list-style-type: none"> Recently visited Huddersfield first year students to introduce them to aspirATion the group was well received with a number of students showing a keen interest. - Recent visit to York College as guest critic / introduce CIAT to their students - Planned visit to meet Sheffield Hallam University 1st Year Students on the 12th April. - Planned visit to meet first year Leeds Beckett Students - Date currently under discussion with Matthew. 		

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<ul style="list-style-type: none"> • - National aspirATion group meeting to take place in June - Date TBC. • - Currently working with Sheffield Hallam University to support two of their second year students to find work placements. • - Currently working with Huddersfield to find one of their first year students a summer placement. • - Recently attended the Council Meeting in London as observer. • - I have been recently asked to attend events in both the Northern and London Region however due to a clash with the Council Meeting I was unable to attend. • - Currently looking to develop a STEM project with Sheffield Hallam University and Arup. More details to follow. • - Working with the National aspirATion group to develop CIAT aspirATion promo. Current focus on first years and those looking to go to universities. With the view to develop welcome packs targeted at different groups. • - Working with the wider regions to promote collaboration and mixed events. • CIC Y&H Update: • - Yorkshire Region Diversity survey is now closed. It was received very well and supported widely across the institutes in the region. Results are currently being collated. • - I have also been asked to represent CIAT for Diversity and equality on the CIC diversity panel. • - The 2018 CIC Y&H Conference is booked for Wednesday 25th April at the National College for High Speed Rail, Doncaster. This years title is 'Death by Technology? Or is it the miracle cure? Please can we add and promote this on our web site and twitter. 	PT	
<p>10. MEDIA OFFICER REPORT</p> <ul style="list-style-type: none"> • Due to Data protection issues, invitations to events cannot be sent via direct e-mail. However these can be advertised on the website. PS to contact CIAT (Adam) to enquire of guidelines for e-mailing c/c etc. • There is confusion regarding the official position on domain names and control of these. It was agreed that the preference is for these to be transferred to CIAT head office. PS to raise with financial dept to potentially take 	PS PS	

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control of domains. Regions could then be prompted at the relevant renewal date.		
11. AOB <ul style="list-style-type: none"> • MW requested assistance promoting via Twitter. NV to help • MW to prepare paper detailing and justifying a name change for the Regional Group. 	NV MW	
12. NEXT MEETINGS <ul style="list-style-type: none"> • Monday 21st May 2018 – Location TBA • Monday 9th July 2018– Location TBA 		