

YORKSHIRE REGIONAL GROUP MEETING MINUTES

18th September 2017

Sheffield Hallam University



Chair Gihan Badi GB

Present Jonathan Legge – (Vice Chair) JL
Mark Wilson (Regional Councillor) - MW
Paul Tinsley (Media Officer) – PT
Nathan Oliver (Committee Member) – NO
Stephanie Holderness (Secretary) – SH
Chris Halligan – CH
Anwar Fanoush – AF
Alistair Kennedy – AK
Sarah May - SM

Apologies Matthew Brooke-Peat (Treasurer) – MBP
Paul Smith (Committee Member) – PS
Natasha Vermeulen (Education Officer/AsirATion Chair) - NV

Distribution

Item	Who	When
1. APOLOGIES As above.		
2. MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none">Agreed		
3. MATTERS ARISING <ul style="list-style-type: none">Discussion with Sarah May about holding an event at Sheffield Hallam, where 6 Presidents from each institute will give a talk - dates to be agreed. MW to speak to Alex N initially to see when might be a good time for the presidents and to report back.Sarah will find out what dates could work for the universityGihan is hoping to organise a social event for November 2017, possibly to be held at the Rugby grounds in Headingley. Philip Watson keen to sponsor and provide food? Discussion to use some of the Yorkshire group funds to put some money behind the bar. Discussed various themes and entertainment options,	MW SM GB	

Item	Who	When
<p>form bands, magicians, speakers, comedians or a pub quiz style evening. It would be open to RIBA and other institutes.</p> <ul style="list-style-type: none"> • Gihan working on a questionnaire for members to answer about the PDD day, the November social event could be a time to get people filling them out. Either on the night or there were ideas of using the ticket booking to send an email with a link to answer the questionnaire online via surveymonkey. • Mark Wilson raised the issue of CPD certificates, it was decided that we would provide them and we would simply create them and sign them for people to take and add their name. OR Paul Tinsley said it may be possible to create them using the Eventbrite system and email them – TBC • Facebook engagement was discussed but as yet no one agreed to 'own it'. Look at spreading the responsibility throughout the group, so particular types of updates are the responsibility of a group of people. • Agreed to set up a whats app group as a quick way for us all to discuss points and share information around the group – Stephanie will set this up. Chris Halligen to confirm if he will get whats app! • It was agreed the Committee is now known as the Yorkshire Regional Group. • ALL Group members to reply to Marks email re strategy and Corporation plans by 24th September 	<p>GB</p> <p>PT</p> <p>ALL</p> <p>SH</p> <p>ALL</p>	
<p>4. CHAIRMAN'S REPORT</p> <ul style="list-style-type: none"> • CPD main focus, would like to see workshops and more Self-help meetings to assist members with any relevant issues eg, external cladding (Grenfell), BIM, Principle designer responsibilities inc. Risk Assessments, method statements etc. • Like above but with a presentation then workshop with a lead speaker. • Traditional CPD presentations but fewer, 4 annually? 		
<p>5. TREASURERS REPORT</p> <ul style="list-style-type: none"> • Finances – healthy balance 		

Item	Who	When
<p>6. CPD OFFICER REPORT</p> <ul style="list-style-type: none"> • Paul Smith Absent - See email attached • Discussed having more practical CPD sessions. Look into holding more workshop based ones. • Dates for future CPDs to be confirmed and agreed 	PS	
<p>7. REGIONAL COUNCILLORS REPORT</p> <ul style="list-style-type: none"> • See attached 		
<p>8. aspirATion</p> <ul style="list-style-type: none"> • Natasha Absent – No report • Key notes from Email 8th September: <ul style="list-style-type: none"> - Straw works could be a joint regional event with the aspirATion group - NV is hoping to do university introductions in October 		
<p>9. MEDIA OFFICER REPORT</p> <ul style="list-style-type: none"> • Adam from HO looking at our domain holder etc. He has requested all of our loggins and usernames for social media etc MW to give to PT to confirm to Adam 	PT & MW	
<p>10. AOB</p> <ul style="list-style-type: none"> • Mark Wilson will be resigning as Regional Councillor immediately after the Council meeting scheduled for September 2018 and consequently will not be attending the 2018 AGM in Aarhus, Denmark. • New Members join the Yorkshire Regional Group: <ul style="list-style-type: none"> - Alistair Kennedy, Anwar Fanoush and Chris Halligan 		
<p>11. NEXT MEETINGS</p> <ul style="list-style-type: none"> • Monday 20th November 2017 - Leeds • Monday 22nd January 2018 • Monday 12th March 2018 		