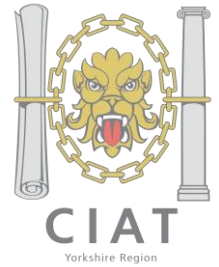


YORKSHIRE REGIONAL COMMITTEE MEETING MINUTES

9th May 2016

Room 223, The Rose Bowl, LEEDS



Chair Jonathan Legge JL

Present Mark Wilson - MW
Nik Wilson - NW
Gihan Badi -GB by Skype
David Cormack - DC
Jonathan Legge - JL
Paul Tinsley - PT

Apologies Stephanie Holderness, George Zubak, Tahira Hamid,
Natasha Vermeulen, Matthew Brooke-Peat MBP

Distribution Mark Wilson, Gihan Badi, Nik Wilson, David Cormack, Dai Evans,
Matthew Brooke-Peat, Jonathon Legge, George Zubak, Natasha
Vermeulen, Stephanie Holderness, Tahira Hamid, Paul Tinsley

Item	Who	When
1. MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none">• Agreed		
2. TREASURER HANDOVER / TREASURES REPORT <ul style="list-style-type: none">• Handover now complete to MBP. NW to forward cheque books to MBP• NW reports small surplus carry forward from 15/16 year	NW	
3. CPD <ul style="list-style-type: none">• Difficulties in putting together a program discussed. <u>Solution to be tried and actioned by all</u>. Pick shortlist of 4 or 5 RIBA accredited seminars, email <i>to all</i> and shortlist to be drawn from these. Ronacrete in Feb was a success and agreed this type of manufacturer seminar suitable and should be repeated.• Link to the list is bit.ly/1T86c22 or here. Preference for providers who will pay venue costs. Also to be considered to hold fewer individual events to offset the PDD day multiple events.	All	
4. AGM REPRESENTATIVES <ul style="list-style-type: none">• Southampton 12 Nov. Attendees Nick Wilson, Jon Legge and Nathan Oliver (who has expressed interest)		
5. BIM WORKSHOP – JL WORK IN PROGRESS	JL	

Item	Who	When
6. COMMITTEE ROLES		
<ul style="list-style-type: none"> July meeting all roles to be affirmed / appointed / stand-down including issue of deputies. 		
7. COMMITTEE RECRUITMENT		
<ul style="list-style-type: none"> Targeted email ASAP describing roles needed to be filled Also monthly newsletter by JL should continue and all expressed approval of Jon's content and style which is good. 	JL	
8. REGIONAL COUNCILLORS REPORT		
<ul style="list-style-type: none"> Nothing to report 		
9. MEDIA OFFICERS REPORT		
<ul style="list-style-type: none"> PT now fully merged into the role Website hosting so far paid for by the Region (less than £40 / year is unlimited in no of sites, domains and file storage. DC using for other sites and will fund this years forthcoming subs DC working on a easy to set up website package for any other regions interested. Initially one or 2 to trial the process. Agreed should be nominal cost to other region of £100 to ensure they take it up as considered value. Additionally will require contribution og £10/year towards hosting and domain registration. So far NI Region have been in touch but no response to DC's follow up. Also Eastern Region contacted and no responses. MW to speak Dave Taylor Agreed no need to involve head office 	MW	
10. PDD Day		
<ul style="list-style-type: none"> MW and GB trying to get BBC news feature just before the event GB organising tables and chairs MW organising lanyards and asking SH for help Video recordings each seminar – not to publicise this. Theatre passwords GB Tahira to arrange recording facilities Car parking for sponsors – MW to ask Kelly to provide Keynote speakers want travel expenses – not know what Richard Saxon will require. Peter Caplehorn likely to be less 	MW / GB GB MW/SH GB TH	
PT list of current attendees for DC to exclude from Mailchimp html cross institute mailing	PT/DC	
11. NEXT MEETING 11 July at the Rose Bowl		