

YORKSHIRE REGIONAL COMMITTEE MEETING MINUTES

21ST SEPTEMBER 2015

EC HARRIS, Whitehall LEEDS



Minutes

Chairman Jonathan Legge JL

Present Mark Wilson MW
Gihan Badi GB
Nik Wilson NW
Jonathan Legge JL
Natasha Vermeulen NV
Stephanie Holderness SH
Matthew Brooke-Peat MBP
Mark Kennet MK
George Zubak GZ
Tahira Hamid

Apologies Paul Tinsley, Dai Evans, David Cormack, Stuart Peter, Paul Brown

Distribution Mark Wilson, Gihan Badi, Mark Kennett, Nik Wilson, David Cormack, Dai Evans, Matthew Brooke-Peat, Jonathon Legge, George Zubak, Natasha Vermeulen, Stephanie Holderness, Stuart Peter, Paul Brown

Item	Who	When
1. CHAIRMANS WELCOME		
1.1 -		
2. MATTERS ARISING		
2.1 CKE – not responded regarding attending the meeting		
2.2 Mark Wilson not being elected as Vice President Practice. Appears to be no provision for proxy vote under the circumstance when councillor is standing for an exec board post.		
3. REGIONAL CHAIRMANS REPORT		
3.1 CPD Day – 2 nd or 9 th June – Tahira to check room availability – 4 lecture theatres only.	TH	
3.2 MW to divide up the tasks for the day and delegate to the rest of the committee.	MW	
3.3 Tahira would like a leaflet for the CPD day to go out with gift bags she is producing for other events, to gain sponsorship or sign ups. A5/A4.	ALL	
3.4 Careers Fair – Leeds Beckett – twice size of last year, press, opening		

Item	Who	When
ceremony – 27 th October 5-7pm. Prepare registration forms for people and feedback forms. John, Mark, Stephanie volunteered to be there 4-8. Look into getting a laptop or Ipad to get people to sign up there and then. Make sure it's charged as no electricity. NJV will attend if she can. Dai Evans has also volunteered via email to attend.		
4.5 Employers Fair 4 th November – Sheffield – All day – Jon and Matthew to attend – Any other volunteers? JML will circulate info when received	MW/JL/SH/ DA/NJV JL/MBP	
4. REGIONAL COUNCILLORS REPORT		
	MW	
4.1 MW to send to SH to add into report/minutes.		
5. REGIONAL SECRETARY REPORT		
5.1 Nothing to report		
6. REGIONAL TREASURY REPORT		
6.1 Reported current figures in bank.	NW	
6.2 Still not officially transferred to Matthew – Nik to chase HO		
7. REGIONAL EDUCATIONERS REPORT		
7.1 Dai not present		
7.2 Last meeting we discussed a student competition which was linked with the CPD day. Asked Tahira to see with the students if they would be interested. She suggested the prize to be some work experience in practice.		
8. REGIONAL CPD REPORT		
8.1 Rob Langley – Legal update - October CPD –Wetherby Jarvis/Garforth Holiday Inn - 20 th October – JML to email	JML	
8.2 29 th September Istock Durability of brickwork - Sheffield		
8.3 Passivhaus CPD to be arranged – Gihan Badi (November)	GB	
8.4 Structural Engineer friend of Nik Wilson – trying to organise (2016)	NW	
8.5 GB to circulate calendar	GB	
8.6 Martin Conlon– Building Regs January – JML to email –to check date – 12 th or 19 th Jan 2016 usually at Garforth. TBC	JML	
9.7 Planning to be planned Feb/March?	GB	
9. WEBSITE / REGIONAL MEDIA OFFICERS REPORT		
9.1 David not able to attend, has emailed report. Minutes emailed below:		
New website live since June as reported last committee. Some minor improvements by Jonny Hornby.		
Ciat-Yorkshire.org.uk hosting annual charge renewed 31 July £36.30 for 1 year. Also domain registration renewed 31 July £8.39 for 2 years. Not invoiced Nik/Matthew yet –	DC	

Item	Who	When
will do so in due course.		
Event booking system working well – handful in for 23 rd Sept (6) and 29 th (15). As before I will collate them and produce a list for the organiser about the day before.		
Have assumed duty of instructing Adam to email Regional members about a week or so before each event. This now includes embedded links to the website booking pages and directions. Can you discuss if I shouldn't be doing this – I've emailed Gihan separately as our roles overlap.	DC/GB	
Website posting of non CIAT events – after last week (my email to all) we (ie Jonny) have sorted out a way of quickly adding these. Generally do we endorse supporting events which our outside our control but a reasonable balance between technical and proprietorial? I can add these as they crop up but would like authority.		
10.2 It was agreed by MW that we could advertise the CIC conference on our web site. DC to action upon receipt of CIC flyer from NJV	DC	
10. REGIONAL STUDENT COUNCILLOR REPORT		
11.1 George to come up with some ways to engage students and help us attract them at the careers fair.		
11. AOB		
11.1 CIC Yorkshire and Humber 2015 conference. Thurs 12 th Nov 2015 Elvington Air Museum £30 early bird offer. NJV to distribute flyer.	GZ	
11.2 Mark Kennett has resigned from the committee – the chair thanked him for his sterling service on the committee for more years than any of us (apart from Nik) realise as well as being past President, it has been an honour for all to serve with him. Note – if we had realised that he was going to go we would have given him a gold watch or something but he did it in a way to avoid the drama!		
11.3 Chairman's News – Jon to carry it on.	JML	
12.4 MW to suggest the committee meeting to be on the CPD calendar.		
12. NEXT MEETING		
12.1 Suggestion of using the Rose bowl for next meeting – GB to confirm.	GB	
12.2 Dates - every 2 months – 23 rd November.		
Following dates suggested as 18 th Jan, 7 th March, 9 th May and 11 th July. All to confirm if they are available to SH.	SH	