

## **Regional CIAT Committee Meeting**

18:30hrs 04th February 2014  
David Young Community Academy, Leeds  
Revision # - 24.03.2014

### **1.01 Present**

MW	Mark Wilson MCIAT	Regional Chairman
HS	Henry Spence MCIAT	Regional Councillor
NPJ	Nick Jauncey MCIAT	Regional Secretary
NW	Nik Wilson MCIAT	Regional Treasurer
DE	Dai Evans MCIAT	Regional Education Officer
MK	Mark Kennet MCIAT PPCIAT	Regional CPD Officer
DC	David Cormack MCIAT	Committee member
MP	Matthew Peat MCIAT	Committee member
PT	Philip Thompson MCIAT	Committee member
JL	Jon Legge MCIAT	Committee member

### **1.02 Apologies**

NJV	Natasha Jayne Vermeulen ACIAT	Committee member
SH	Stephanie Hall ACIAT	Committee member

### **1.03 Guests**

None present

## **2.0 Introductions**

- 1 MW greets everyone present and calls out apologies.

## **3.0 Minutes from previous meeting**

- 2 MW motions for previous committee meeting minutes to be voted on as a true and accurate record.
- 3 MP comments on section 4.4 of previous minutes stating that the LMU was non-committal on involvement. MP asked that it noted that it this was raised on a previous occasion. MW asks that DE to do a follow up contact.
- 4 Previous minutes then approved by committee vote motioned by MW.

#### 4.0 Regional Chairman's Report

- 1 MW states that in his opinion the BIM CPD late last year was too heavily slanted towards a sales pitch. Going forward could the CPD's have a more tempered approach away from direct sales.
- 2 MK suggests sticking with current CPD schedule for this year.
- 3 MW offers his CIOB award winning insulation presentation as CPD.
- 4 Professional assessments are slowing down.
- 5 Head office has changed the method of counting regional members. Members now have to live within the region that they are associated with.
- 6 MW Raises Head offices request for CIC collaboration volunteers. NW Adds he is still on the panel and is more than happy to continue.
- 7 MK expands that not only with the CIC that there are also CIAT taskforces that are in desperate need of volunteers.
- 8 MP also adds that the positions are not permanent and that they are currently only by a project by project basis.
- 9 MW discusses event partnering with other institutes. Currently dialogue is open between South/East Yorkshire CIOB. MW is also continuing developing s Leeds Centre collaboration.
- 10 The chairman's note is receiving a small but positive feedback.
- 11 MW is working on stabilising closer ties with other regions by suggesting a chairman's summit.

#### 5.0 Regional Councillors report

- 1 Student project review at Leeds Metropolitan University was very interesting and went well. There are hopes that the review will happen again next year.
- 2 HS suggests that there is a HSE event happening at LMU. Would collaboration on CPD be worth pursuing?
- 3 News from the executive board to report- 1, Issues ongoing in Ireland over certification. 2, A new corporate plan is being developed. 3, International developments for the institute with the creation of new regional centres to be established. Initially these will be set up with a non-voting regional chair until the new regions are firmly established.
- 4 The AGM/Dinner dance is to revert back to previous formats to re-establish the prestige of the event.
- 5 2015 to be the 50<sup>th</sup> anniversary of the institute and celebrations will be held.
- 6 The general consensus of the committee is to have a prestigious event but streamlined. The committee is in favour of the proposal by approximately 80/20 split.

#### 6.0 Regional Secretaries Report

- 1 Professional and Private Directories updated and circulated. Any changes to circumstances please let me know going forward.
- 2 Help us to Help you campaign. Adam Endacott has forwarded an email requesting volunteers for CIAT's information taskforces. These taskforces include discussing topics such as BIM, Conservation, DDA and planning focus. If you or anyone you know that might be interested in joining one of these groups let me know and I can put you in touch.
- 3 AT Magazine/e-bulletin articles. Periodically we will be asked for news, stories, or events by head office for inclusion with the AT magazine or e-bulletin. If interested I can see when the next deadline for inclusion is.
- 4 Presidents Tour. Karl Grace our new president would like to tour the regions to discuss issues that affects members. If we can arrange a date for this to happen.
- 5 Head office has made a request for volunteers to join the CIC regional committee as CIAT representatives. Request that if no current committee members available then we can make an open request at the next CPD.

## **7.0 Regional Treasurers Report**

- 1 Financially the regions budget is on track.
- 2 NW Asks to reduce audience figure expectations at CPD to reduce costs.
- 3 Claims for travel expenses to be made within two weeks after committee meeting.

## **8.0 Regional Education Officers Report**

- 1 Big Bang Fair (Yorkshire and Humber) @ Doncaster Racecourse 24<sup>th</sup> June 14 – offering CIAT a stand (free of charge). DE unable to as he is already attending through his school.
- 2 Leeds Met and University of Huddersfield are keen to be involved in the regional website, contact details passed on to DC.

## **9.0 Regional CPD Officers Report**

- 1 Fermacell CPD next week 11.02.14
- 2 18<sup>th</sup> March 2014 Asbestos
- 3 24<sup>th</sup> April Kingspan visit
- 4 20<sup>th</sup> May at the Half Moon in Elloughton to also act as region's Annual Business Meeting
- 5 Other events considered for the remaining dates are;- Lead Sheet Association, TATA steel, Natural slate, air tightness and Hush acoustics.
- 6 MP suggests a CDM update to include the upcoming changes to legislation.

## **10.0 Any other business**

- 1 DC states that the website is operational but could do with assistance on the aesthetics and layout.
- 2 MW suggests that the calendar should be more expandable as well as suggesting the detail of the month and a member's blog area.

## **11.0 Next meeting**

- 1 Tuesday 20<sup>th</sup> May 2014 at the David Young Community Academy, Leeds

## **12.0 Distribution**

- 1 As above, Plus Head office.

## 13.0 Addendum

### 1 Regional secretaries report



### Regional CIAT Committee Secretaries' report

18:30hrs 04th February 2014  
David Young Community Academy, Leeds  
Revision 1 - 03.04.2014

- 1 **Professional and Private Directories.** updated and circulated. Any changes to circumstances please let me know going forward.
- 2 **Help us to Help you campaign.** Adam Endacott has forwarded an email requesting volunteers for CIAT's information taskforces. These taskforces include discussing topics such as BIM, Conservation, DDA and planning focus. If you or anyone you know that might be interested in joining one of these groups let me know and I can put you in touch.
- 3 **AT Magazine/e-bulletin articles.** Periodically we will be asked for news, stories, or events by head office for inclusion with the AT magazine or e-bulletin. If interested I can see when the next deadline for inclusion is.
- 4 **Presidents Tour.** Karl Grace our new president would like to tour the regions to discuss issues that affects members. If we can arrange a date for this to happen.
- 5 **CIC member representation.** Head office has made a request for volunteers to join the CIC regional committee as CIAT representatives. Request that if no current committee members available then we can make an open request at the next CPD.

### 2 Regional Education Officers Report

#### CIAT Yorkshire Region – Committee meeting 04/02/14

##### Education Officer report.

1. Big Bang Fair (Yorkshire and Humber) @ Doncaster Racecourse 24<sup>th</sup> June 14 – offering CIAT a stand (free of charge). DE unable to as he is already attending through his school.
2. Leeds Met and Uni of Huddersfield are keen to be involved in the regional website, contact details passed on to DC.



3 Regional Councillors report



Chartered Institute of  
Architectural Technologists

Yorkshire Region

**REGIONAL COUNCILLORS REPORT TO COMMITTEE  
MEETING TO BE HELD ON 04.02.2014.**

**REGIONAL EVENTS:**

**1. LMU : Final Year Students Review.**

Following an invitation to CIAT Yorkshire, from M's Tahira Hamid (Course Leader : BSc Arch. Tech. Course) the following members participated in this event on the 05<sup>th</sup> Dec '13: -

- Paul Smith – Regional Member.
  - Jonathan Legge – Reg. Comm. Member.
  - Henry T. Spence – Reg. Comm. Member.
- [Mark Wilson (Reg Chair) was also going to participate, but had to pull out at the last minute due to business commitments.]

The students presented their proposals as they had had currently developed them (Planning Submission Stage) for a new primary school, which was to be located in the Kirkstall Valley area of Leeds.

Constructive comments were passed on to the student's on approx. 20+ schemes – which took nearly the whole of the day.

- There is a possibility that further reviews will be undertaken over the term of the current academic year.

**2. Developing Closer Links with Regional Educational Institutions.**

As part of the above process I have had preliminary discussions with: -

- Leeds Metropolitan University - with M's Tahira Hamid (Course Leader).
- Leeds College of Building - with M's Tracy Gorry (Curriculum Manager : Health, Safety, & Enterprise).

These have been only "sketchy" discussions to date – but if they show signs of developing further, I shall request Dia Evans (Reg. Educ. Off) to become involved.

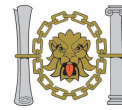
**NATIONAL EVENTS:**

**1. Executive Board Mtg : 30th January 2014.**

This was the first Exec Board Mtg I have attended as a full Trustee of CIAT; & below is a brief overview of the key issues covered.

**The ongoing issues in Ireland:**

- The Government of Eire has brought forth legislation (Building Control Regulations 2014) which impacts markedly on CIAT's Member's in both Southern & Northern Ireland.



- The crux of this issue is that under this legislation Chartered Members of CIAT are not deemed competent to sign-off final design certification on projects (refer to copy of attached petition recently submitted by a member).
- Head. Office is continuing to vigorously pursue this matter with the relevant Government Dept. in Eire, plus is having meetings with the UK Government, in an effort to see if pressure can be applied from that direction.

Corporate Plan:

- A preliminary draft of this document was presented & reviewed
- The finalised version of this document will be presented for consideration / approval at the next full Council Mtg.

International Development of CIAT overseas:

- Following a representation by overseas member's (as allowed under the Institutes statutes), the Exec Board has agreed to the establishment of four new centres, subsequent to the recent setting up of the Australasia Centre (03) – 31 members: -
  - The Americas Centre (04) - 34 members.
  - Asia Centre (05) - 42 members.
  - Europe Centre (06) - 48 members.
  - Middle East & Africa Centre (07) - 52 members.

**2. Future Meetings at National Level.**

- ❖ COUNCIL FORUM MEETING - 01<sup>st</sup> March 2014.
- ❖ EXECUTIVE BOARD MEETING - 05<sup>th</sup> June 2014.

Henry T Spence  
CIAT : Yorkshire Regional Councillor.

Date : 03<sup>rd</sup> February 2014.