

## Yorkshire Regional CIAT Committee Meeting Minutes

7pm Monday 9<sup>th</sup> January 2017  
Room RB206 , The Rose Bowl, Portland Crescent, Leeds LS1 3HB

**Present** – Jonathan Legge (Chair) - JL, Mark Wilson (Regional Councillor - MW, Natasha Vermeulen (aspirATion Chair) NV, Gihan Badi (CPD Coordinator) - GB.

**1.0 Apologies** - Matt Brooke-Peat, Stephanie Holderness, Paul Tinsley, David Cormack, Paul Smith, George Zubak

**2.0 Minutes from previous meeting**  
Agreed.

### **3.0 Matters arising**

- 3.1 Quorum - MW asked if we had a quorum with only 4no committee members present. The CIAT advice was not found. As we had over 25% of the committee membership present (4no out of 10no current members) the meeting decided to continue.
- 3.2 Tahira resignation. Due to family illness and over commitment, Tahira has decided to step down from the committee.
- 3.3 Upcoming CPD events.  
17<sup>th</sup> Jan 2017 Building Regs Update, Martin Conlon, Holiday Inn, Wakefield **JL**  
21<sup>st</sup> Feb 2017 PI Insurers Presentation - McParland Finn (NW) Holiday Inn (Garforth) **JL to check with Nik Wilson.**  
21<sup>st</sup> March 2017 Dynamic Simulation Modelling – Dr J Parker, The Rosebowl, Leeds (**MBP**)  
25<sup>th</sup> April 2017 Community Infrastructure Levy? (**Paul Smith**).  
Subject and Venue to be chosen - Sheffield?  
9<sup>th</sup> May 2017 Planning Consultant presentation – **David Cormack.**  
8<sup>th</sup> June 2017 Professional Development Day - **All**

### **4.00 Presentation from Sheffield Hallam University**

Frances Robertson and Sarah May were not unfortunately able to attend this evening but It was suggested that the next Committee Meeting (March) might be held at SHU in Sheffield. The members at the meeting agreed with the suggestion so the March Committee meeting is proposed to be held at Sheffield Hallam. JL to check with Frances if this is possible. The date is Monday 13<sup>th</sup> March, venue SHU, building and room TBA,

### **5.0 Regional Chairmans Report**

We need more Committee Members! – Please bear in mind and invite other members to visit us, if at all possible.  
Next Chairmans News to be issued soon.

### **6.0 Officer Reports**

#### **Treasurer (MBP)**

- 1) The Region's current bank balance
- 2) CIOB have paid their share of the costs for the Legal Update seminar.
- 3) The Region has not drawn down any of the 2016 budget to date.
- 4) A deposit should be made for the PDD 2017 venue as soon as possible. The venue needs to be confirmed and an invoice raised before the payment can be made. The amount to be invoiced must be discussed with the Treasurer before issue. - **GB to follow up with LBU**
- 5) The Region needs to submit a budget for the 2017 financial year. Please can the Committee confirm if there are any requests for extra funds to be made beyond the usual CPD events and Committee meetings? - **Not any known at present**

**CPD (GB)** – See above.

**Media (PT)** – No report.

**Regional Councillor (MW)**

MW due to be at next Regional Meeting on 4<sup>th</sup> March where he will be Presenting a paper making the case for removal of the Technician Grade of membership and encouraging an open vote for Officer Elections. Results to be advised.

**Education Officer** – No report.

**Student Councillor** – GZ unfortunately not able to attend due to Uni work commitments.

**7.0 aspirATion group – NV**

On Twitter now – please visit and use.

Vibrant membership reported.

Connections are being established with our Universities. SHU done, LBU and Hudds to be established. NV to arrange.

**8.0 Prof. Dev. Day - MW**

Speakers are being recruited. Any suggestions, please forward to MW

Format will be as previous years but may only use 3no lecture theatres.

Keynote Speakers to be presented in the mid-sized lecture theatres on the floor below rather than the large lecture theatre which is not available on our chosen date.

**9.0 SAP amendments and Future of Heat – Non Domestic Buildings**

Response/comments was forwarded from Yorkshire Region Committee, thanks to Nathan Oliver

**8.0 Next meetings**

Monday 13<sup>th</sup> March 2017 – The Rosebowl (unless otherwise advised).

Monday 22<sup>nd</sup> May 2017 ?

Monday 17<sup>th</sup> July 2017.

Monday 18<sup>th</sup> September 2017

Monday 20<sup>th</sup> November 2017