

YORKSHIRE REGIONAL COMMITTEE MEETING MINUTES

9TH FEBRUARY 2015

DAVID YOUNG ACADEMY, LEEDS



Minutes

Chairman

Mark Wilson

Present

Mark Wilson MW
 Gihan Badi GB
 Mark Kennet MK
 Nik Wilson NW
 David Cormack DC
 Dai Evans DE
 Matthew Brooke-Peat MBP
 Jonathan Legge JL
 George Zubak GZ
 Natasha Vermeulen NV
 Stephanie Holderness SH
 Stuart Peter SP

Apologies

Claire Bowles

Distribution

Mark Wilson, Gihan Badi, Mark Kennett, Nik Wilson, David Cormack,
 Dai Evans, Matthew Brooke-Peat, Jonathon Legge, George Zubak,
 Natasha Vermeulen, Stephanie Holderness, Stuart Peter.

Item	Who	When
1. CHAIRMANS WELCOME		
1.1 Team photo for the Spring AT issue was taken		
2. APOLOGIES		
2.1 As Above, Claire Bowles from York CKE will re-schedule		
3. MATTERS ARISING		
3.1 Amendments to previous notes: point 9.1 Dai Evans to look into piloting.	DE	
3.2 Last Minutes agreed for web, subject to removal of opening references to Phil/Matt Thompson	DC	
3.3 Emails from Chairman – not all members of the committee are responding. Discussion resulted in all members being asked to respond even if they have no opinion on the matter in question.	ALL	
3.4 External Contacts – Pioneer in schools programme for Architecture, Alison Watson – MW to go to skills debate on 26 th March in Manchester. “Class of your own” COYO.	MW	
3.5 Pre-Christmas, Leeds Beckett watched students give CPDs, MK & GB & JL attended.		
3.6 Lees Beckett – MW attended ‘futures fest’ Gave a talk with Simon Owen of Calibre Recruitment on the benefit of becoming a CIAT member and future employment prospects	MW	PAST

Item	Who	When
3.7 Tahira Hamid at Leeds Beckett is proving to have good ideas that are helping promote the CIAT.		
3.8 East Anglia Region – MW going to represent our region 24 th April at the CABE building engineers meeting.	MW	24/4/15
3.9 Committee positions – Gihan Badi to be full time CPD coordinator from this meeting. David Cormack as Regional Media Officer and Stephanie Holderness as Secretary.		
3.10 CIAT 50 th Anniversary – CPD event in June. General discussion.		
<p>Cpd's so far;</p> <ul style="list-style-type: none"> • Keith Snook BRE talk on BIM • Graham Paterson BIM • Secure by Design • Lead Sheet Assoc. Practical Demo • Green Building store – passive house – practical demo <p>Discussions over costs and funding for this event. Speakers may need travel funded. Will require manufacturer's sponsorship. If funding is not possible from HO then we may need more manufacturers. There was some confusion over whether we should or should not invite other professions. HO has arrangements in place where all pay the same, therefore it is deemed unfair for the CIAT members to be free. MK felt the CPD day would not be a 'celebration' and something else is needed to allow us to publicise the CIAT, with the local press etc. JL suggested bringing in ATs for each CPD and ask them to show how they used a particular product/method, celebrating our profession.</p> <p>General discussion was had as to what counts as 'celebratory' as there is no history. MW to discuss with HO and gain a clearer understanding of what would and wouldn't be accepted.</p> <p>It was agreed the celebration should/could be kept to the same day as the CPD to gain maximum members participation. NW suggested moving away from the label 'CPD' and more towards "skills day". Could we create a time capsule from the day to be buried at Leeds Beckett, to be uncovered in the next 50 years. This would draw publicity?</p> <p>Discussed Key note speaker for the event, CIAT president, famous face in the industry, George Clark?</p>		
3.11 Design Competition, in conjunction with the 'skills day' NV made a suggestion to include a design competition with local schools/universities. MK suggested using the funding for the 50 th as a prize. At the end of the 'skills day' a presentation of the winner would be held. NW gave the idea that the winning design could also be added to the time capsule.		
3.12 DE made another suggestion of gathering CIAT members who had done key builds in our region to hold a talk at them, for members and the public to learn more about their story.		
3.13 Discussion on who we should be advertising to, is it the general public or members? This discussion was then put on hold until AOB.		
3.14 At AOB – DC suggests the competition submission should be in any kind of media but the use of technology and tablets should be encouraged. DE felt		

Item	Who	When
it should be specified as a particular media. DE encouraged this to be linked to the DEC course, and to get teachers on side first.		
3.15 NW suggests the idea is put past HO asap to ensure it meets the criteria. "Inspiring the next 50 years"	MW	
3.16 Discussed if it would be better as a competition for the universities however there were concerns over the date as it is at the end of term and the students would have other deadlines and be gone for summer.		
3.17 Suggested Prizes of IPad, CIAT membership for 2 years.		
3.18 Decided that once further information was obtained from HO that a further meeting would be necessary.		
4. REGIONAL CHAIRMANS REPORT		
4.1 Merged into Councillors report as MW provides temporary dual role		
5. REGIONAL COUNCILLORS REPORT		
5.1 Regional Centre Summit. MW's idea to get the regions together to discuss ideas to encourage member engagement. Report for council is in progress for next council meeting.	MW	Asap
5.2 Proposals for voting reform is "work in progress"		
6. REGIONAL TREASURERS REPORT		
6.1 Apologies from NW – error in last report – we should break even at the end of this financial year.		
6.2 We can request a further £500 as a hardship fund if we cannot cover our expenses.		
6.3 Budget for 2015/16 allows for 8 CPD events, 6 committee meetings, this is working out to be more than our allocated budget and needs to be reviewed.		
6.4 Any committee expenses to be submitted ASAP.		
7. REGIONAL EDUCATION OFFICERS REPORT		
7.1 Sheffield Hallam Guest lecture series to go on website. DE to send info to DC. DC would like some contact from them for Logo etc.	DE	
7.2 DE not getting any response from Tahira at Leeds Beckett. MW to contact her	MW	
7.3 Huddersfield – DE not yet contacted them, will do in March	DE	MARCH
7.4 COYO – Alison Watson, 'DEC' Design, Engineer, Construct' This was an extracurricular course but is now an equivalent GCSE and A 'level option. They are looking for companies such as Arup to support the schools through the project. Architecture, Quantity Surveying, Land Surveying and Structural engineering. They would be interested in members of the CIAT and their practices to link in with their schools. Funding has been secured. The course is designed to take any ability to go into many areas of architecture, including building regulations and planning. It is very technical for the age group. They are looking for support and direction but not classroom teaching. It is more time. Each school has 6k for time and resources.		

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7.5 The course is proving popular with grammar schools and state schools, but this could link well with the competition idea.	DE	
7.6 DE has given up trying to get in touch with Leeds College of building. MW will take on the challenge	MW	
8. REGIONAL CPD OFFICERS REPORT		
8.1 GB is the new CPD officer, however the role will not be as before and all of the committee will be helping to organise the Cpd's. GB main role is to coordinate the meetings/events and organise the schedule.	GB	ONGOING
8.2 Rob Langley is ok for the October Legal update CPD.		
8.3 CDM Cpd suggested to replace the Glass cpd in March, SH to speak to EC Harris	SH	Asap
8.4 MBP – Rose Bowl CPD. May 19 th . Building performance – costs to be confirmed. Catering costs to be confirmed to NW	MBP	
8.5 Temple works visit 21 st April.		
9. WEBSITE		
9.1 Mathew Wilkinson working on it, and is keen to get it done and paid. Cost is £200. NW to pay DC by end of April	NW	Asap
9.2 DC to send bill of £40 to NW	DC	Asap
9.3 DC would like committee opinion on the website, he will produce a list of questions for all to respond to	DC/ALL	
9.4 Issue with booking online has now been resolved		
10. STUDENT COUNCILLOR REPORT		
10.1 GZ said it would be beneficial to find out how many students at Leeds Beckett are actually members and suggested a questionnaire. MW has already questioned many when at talks at the university. Tahira is doing all she can to encourage students to sign up – it is unclear why so many still aren't members. Do they understand what they are signing up to?		
10.2 General discussion on people's concept of joining organisation, similar associations like RIBA are also struggling. Discussed ways of reintroducing the benefits to students of joining the CIAT, GZ agreed this would be beneficial.		
11. REGIONAL SECRETARY REPORT		
11.1 SH to tell central office of the new roles for SH and GB. Email Silvia.	SH	ASAP
11.2 DC to send SH past meeting minutes	DC	
11.3 Update committee list of contacts, from Henry. DC to send to SH	DC	
12. AOB		
12.1 SP may not be able to attend the next meeting		
12.2 NW – As a CIC representative, he is looking for his replacement after being on the York and Humber regional committee for 6-7 years. MW has asked NW to prepare 100 or so words describing the role and what it entails. NV showed some interest.	NW	ASAP
12.3 DE requested that if anyone had any contact with schools/universities to		

Item	Who	When
please let him know		
12.4 MW – Adam at HO will email all members 2 weeks before every event to encourage sign up		
13. NEXT MEETING		
13.1 27 TH APRIL 2015 @ DAVID YOUNG ACADEMY	ALL	