

# YORKSHIRE REGIONAL COMMITTEE MEETING MINUTES

7<sup>th</sup> November 2016

Room 322, The Rose Bowl, LEEDS



**Chair** Jonathan Legge JL

**Present** David Cormack - DC  
 Mark Wilson (Regional Councillor) - MW  
 Nik Wilson (Retired Treasurer) - NW  
 Matthew Brooke-Peat (Treasurer) - MBP  
 Paul Tinsley (Media Officer) - PT  
 Paul Smith (Committee Member) – PS  
 Natasha Vermeulen (AspirATion Chair) – NV  
 George Zubak (Student Liaison)– GZ  
 Tahira Hamid (Committee Member) - TH  
 Nathan Oliver (AGM Delegate) - NO

**Apologies** Gihan Badi (CPD Coordinator) - GB  
 Stephanie Holderness (Secretary) – SH

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	Who	When
<b>1. MINUTES OF PREVIOUS MEETING</b>		
• Previous minutes agreed		
• PT proposed and seconded as Media Office (formalisation of role already carrying out most of 2016)		
• Planning CPD – provisionally 9 May 2017. MBP to pass M3 contact to DC to arrange venue	DC	
• Next CPD Martin Conlon 17 Jan 2017 - event programme listing date need correcting	GB	
• PII CPD McP Finn date confirmed. NW resolving content	NW	
• 21 <sup>st</sup> March 2017 – MBP has confirmed. See website	MBP	
• 25 April 2016 – CIL arranged by PS – Programme listing needs changing to not show “Wood for Good”. TH to book room – size TBC and speakers vehicle details for parking	PS TH	
• Factory visit to L&G homes – JL and GB organising and July date required	JL GB	

<p><b>2. CHAIRS REPORT</b></p> <ul style="list-style-type: none"> <li>NW Region CPD day – JL and MW attended</li> <li>SHU – JL attending</li> <li>TH and LBU careers fair 15th Nov – MW and JL will attend in afternoon – NV also possible</li> <li>Southampton AGM – all YR attendees have delegate packs now.</li> <li>JL will be presenting to AGM head office requested 5mins on how the region is responding to the Corporate Plan. MW to brief JL after meeting.</li> <li>JL to speak to Adam about Harrogate HB&amp;R exhibition this year and late call for members to take part in ask the expert. Need opportunity to put Harrogate and similar events and publicise properly to the Region</li> <li>Dates for Grand Design exhibitions also need coordinating into our publicity</li> </ul>	<p>JL</p> <p>JL</p>	
<p><b>3. TREASURERS REPORT</b></p> <ul style="list-style-type: none"> <li>Regional budget balance good at moment</li> <li>Down-payment for next years PDD day to be brought forward as deposit for catering to LBU</li> <li>Sponsors for 2016 PDD have all paid now</li> <li>Legal update CPD cost to be shared with CIOB</li> <li>NW Region website – MBP will invoice (£100) – DC to find out their treasurers details. DC to recover domain registration and hosting contribution directly (DC has already paid for these)</li> </ul>	<p>MW - TH</p> <p>DC MBP</p>	
<p><b>4. MEDIA OFFICER</b></p> <ul style="list-style-type: none"> <li>Eventbrite booking system now established and working OK</li> <li>PT liaising with CIOB for event links between institute regions</li> <li>ALL to let PT have any ideas for useful additions for the website – such as other related organisations and events</li> <li>PT to put link to Performance Gap / Green Register for (18 Nov cost £100) – MBP for details</li> </ul>	<p>PT</p> <p>ALL</p> <p>PT</p>	
<p><b>5. ASPIRATION GROUP</b></p> <ul style="list-style-type: none"> <li>Meeting 17 Oct went ahead with graduates and 1<sup>st</sup> year students. Discussion conclusion that more interaction needed between universities</li> <li>Meeting also highlighted need for less formality particularly at the AGM to connect with younger members. Presidents Ball format particularly unappealing to new entrants to the profession. MW will raise this at next Council</li> <li>NV attending this years AGM representing AspirATion – agreed cost should come out of funds</li> </ul>	<p>NV</p>	
<p><b>6. STUDENT REPRESENTATIVE</b></p> <ul style="list-style-type: none"> <li>Brief for the Student Rep discussed at the meeting and clarified as that of liaison with students to further the interests of the Institute and its involvement with students above and beyond the university authorities and academic staff</li> </ul>	<p>GZ</p>	

<p><b>7. PD DAY 2017</b></p> <ul style="list-style-type: none"> <li>• Theme and title will be “Sustainable Building Quality”. Speakers will be encouraged to interpret this and apply parts or all of the phrase which can be read flexibly.</li> <li>• Keith Snook (BREAM) has agreed to speak again</li> <li>• School of Natural Building (Barbara Jones) agreed</li> <li>• More potential sponsors being pursued</li> <li>• Keynote speaker – MW still pursuing possible names</li> <li>• DC will look into Scotscape</li> </ul>	<p>MW DC</p>	
<p><b>8. NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>• Mon 9<sup>th</sup> January at LBU. JL to confirm room number in agenda.</li> </ul>	<p>JL</p>	