

YORKSHIRE REGIONAL COMMITTEE MEETING MINUTES

29TH JUNE 2015

EC HARRIS, Whitehall LEEDS




Minutes

Chairman Mark Wilson
Present Mark Wilson MW
 Gihan Badi GB
 Nik Wilson NW
 David Cormack DC
 Jonathan Legge JL
 Natasha Vermeulen NV
 Stephanie Holderness SH
 Paul Brown PB
 Paul Tinsley PT
 Matthew Brooke-Peat MBP
 Mark Kennet MK
 George Zubak GZ
 Stuart Peter SP 
Apologies Dai Evans DE

Distribution Mark Wilson, Gihan Badi, Mark Kennett, Nik Wilson, David Cormack, Dai Evans, Matthew Brooke-Peat, Jonathon Legge, George Zubak, Natasha Vermeulen, Stephanie Holderness, Stuart Peter.

Item	Who	When
1. CHAIRMANS WELCOME		
1.1 -		
2. APOLOGIES		
2.1 Dai Evans, Stuart Peter		
3. MATTERS ARISING		
3.1 Alison Watson – ongoing		
4. REGIONAL CHAIRMANS REPORT		
4.1 Ratification of Regional councillor appointments. (seconded (initials)) Chairman – Jon Legge (NW) Regional Councillor – Mark Wilson. CPD coordinator – Gihan Badi (NV) Education Officer – Dai Evans (MBP) Regional Secretary Stephanie Holderness (NV) Regional Treasurer – (In post as name however to take post on officially as soon as NW can be released – looking like September) - Mathew Brooke Peat (MW) Deputy Councillor – Natasha V – (to take on role officially when qualified)– (MK) Regional Media Officer – David Cormack – (NW) Student Officer – George Zubak –(MW)		

Item	Who	When
Mark Wilson to become deputy chair for the first year of JL post. Year 2 – new deputy will be selected		
<p>4.2 CPD day – general feedback very good, all enjoyed it, good venue, speakers and good to mix with RIBA/RICS/CIOB etc. Well attended. All keen for it to be annual. Perhaps earlier in year for more students to attend.</p> <p>Credit to the CIAT.</p> <p>Suggestion to keep our key CPDs as usual and put the rest all into the CPD day. Perhaps half day events? Seems evenings are less popular.</p> <p>Future improvements for marketing. Improve partnership with CIOB.</p>		
<p>4.3 MW -Future CPD day Ideas – 4 theatres, 20 speakers. Use large lecture theatre for the morning for speakers from big names in the industry or representing big institutes like BRE. MK – felt it was better to have choice where he could choose what is right for him. So perhaps a Key note introduction and then options of different cpds.</p>		
<p>4.4 Voting on the above ideas:</p> <ul style="list-style-type: none"> - Option 1 – CPD day like this year– PB, MK, GB, JL - Option 2 – intro 1 hour approx. themed talk for all - then 4 sessions – PT, MBP, NW, NV, SH, GZ, DC, MW. - Majority vote for Option 2 		
<p>4.5 University Careers fair. Leeds Becket fair (Rosebowl) is 27th October – MW to go with support from committee. Possibly JL and GB. (5pm-7pm)</p>	MW/JL/GB	
<p>4.6 Sheffield Hallam – 4th November All day. JL to go with others – tbc.</p>	JL	
<p>4.7 CKE presentation to the committee deferred to next meeting</p>		
<p>4.8 CIAT promotional banners. SH to get some quotes. MW to send artwork. PT to send SH company he has used.</p>	SH/MW/PT	
<p>4.9 MW application to VP Practice – Manifesto out in August - SH to send proxy vote for the post by 11th September (To Francesca). VP education and Honorary Secretary – other posts to be voted for by Mark W in accordance with what the committee want to vote.</p>	SH	
<p>4.10 Next meeting on Monday 21st September –At EHarris. Discussed M3 Sheffield possible venue. Look to move the committee location to different part of the region to encourage more members to attend.</p>		
<p>5. REGIONAL COUNCILLORS REPORT</p>		
<p>5.1 Regional Centre Summit – very successful, every region sent representation. Discussions were had to raise the profile of the CIAT, getting more people to join and promoting themselves as members.</p> <ul style="list-style-type: none"> - Project spider put forward to consider – potential app. - No further news on the voting reform – Still an agenda item. - University college open days, need to support and promote to students and parents, to make them aware. - Notification of new members, send them some kind of welcome and introduction to the ciat and the committee. Keep up presenting certificates to new chartered members at events/cpds. - Demographic map will be done as a national one. 		

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<ul style="list-style-type: none"> - Double CPD session evening has been trialled at other regions and working well. - Cross border cpd. Sharing resources with other regions. - Regional survey like last years cpd survey - Member data to be put online so accessible to the regions. 		
5.2 Regional student awards – prize – perhaps NV to take on.	NV	
6. REGIONAL TREASURERS REPORT		
6.1 NW to pay university bill for cpd day.	NW	
6.2 MBP to be added as signatory, been issues getting this sorted, ongoing.	MBP/MW	
7. REGIONAL EDUCATION OFFICERS REPORT		
7.1 Attached with minutes.		
7.2 NV attended Sheffield exhibition on 18 th June (not 19 th as per report)	NV	
7.3 DE – in conjunction with JL and MW – look into the university entering the student competition.	DE/JL/MW	
8. REGIONAL CPD COORDINATOR REPORT		
8.1 29 th September M3 Sheffield		
8.2 Autumn Winter programme 	GB	
8.3 PB – to look into organising an ecology cpd.	PB	
8.4 GB – passivhaus talk from her colleague.	GB	
8.5 DC – has had an offer of a visit of the Viola in Sheffield.	DC	
8.6 Keep the key talks – planning, Building regs (Jan), legal update (Nov). But diversify to other cpds, with more visits. NW also suggested a talk from a structural engineer would be beneficial. Venues important to organise early	GB	
9. WEBSITE		
9.1 Former colleague of NV has done great work with the website. Booking system better to manage.		
9.2 DC to send GB login details for cpd bookings.	DC	
9.3 DC to set up JL to receive emails	DC	
10. STUDENT COUNCILLOR REPORT		
10.1 -		
11. REGIONAL SECRETARY REPORT		
11.1 PB and PT to send SH contact details and to send photo and bio to DC	PT/PB	
12. AOB		
12.1 Yorkshire region CIC is still short of CIAT representation – NV will look into this further	NV	
13. NEXT MEETING		
13.1 21 st September 2015		

