

YORKSHIRE REGIONAL COMMITTEE MEETING MINUTES

11th July 2016

Room 223, The Rose Bowl, LEEDS



Chair Jonathan Legge JL

Present Mark Wilson (Regional Councillor) - MW
 Nik Wilson (Retired Treasurer) - NW
 Gihan Badi (CPD Coordinator) - GB
 Natasha Vermeulen (AsirATion Chair) - NV
 Matthew Brooke-Peat (Treasurer) - MBP
 Paul Tinsley (Committee Member) - PT

Apologies Stephanie Holderness (Secretary) – SH
 David Cormack (Media Officer) - DC

Distribution Mark Wilson, Gihan Badi, Nik Wilson, David Cormack, Matthew Brooke-Peat, Jonathon Legge, George Zubak, Natasha Vermeulen, Stephanie Holderness, Tahira Hamid, Paul Tinsley

Item	Who	When
1. MINUTES OF PREVIOUS MEETING <ul style="list-style-type: none"> • Agreed 		
2. TREASURERS REPORT <ul style="list-style-type: none"> • Handover now complete, with access to all accounts, including on line • MBP to analyse the final cost/surplus from PDD • MBP to clarify income available for future CPD events • MBP/NV to organise AspirATion finances 	MBP MBP MBP/NV	12 Sept 12 Sept
3. CPD <ul style="list-style-type: none"> • CPD schedule agreed. Aim for 6-8 sessions per year ie miss December, May, July & August and hold PDD in June. See table below. • All CPD Events start at 7pm (refreshments available from 6:30pm) • Gihan to co-ordinate actions so we have proper timetable • Publish times on web page and inform CIC • From Sept we will be able to (have to?) keep a log of our CPD on our CIAT accounts 	GB PT	11 Aug 12 Aug

<p>4. COMMITTEE ROLES</p> <p><u>GAPS</u></p> <ul style="list-style-type: none"> • Chair Elect/Vice Chairman – position vacant from Sept • Secretary – position likely to be vacant (SH to confirm) • Education officer – position vacant • Deputy Councillor – position vacant • Student Officer – unknown (GZ to confirm) <p><u>ROLES</u></p> <ul style="list-style-type: none"> • Chairman – JL has one year left to fulfill • Regional Councillor – MW agreed to continue, 2 years to run • Media Officer – PT agreed to continue/take over the role • Treasurer – MBP agreed to continue, role starts now • CPD Coordinator – GB agreed to continue 	<p>SH</p> <p>GZ</p>	<p>ASAP</p> <p>ASAP</p>
<p>5. COMMITTEE RECRUITMENT</p> <ul style="list-style-type: none"> • Targeted email ASAP describing roles needed to be filled 	<p>JL</p>	<p>18 Jul</p>
<p>6. REGIONAL COUNCILLORS REPORT</p> <ul style="list-style-type: none"> • Nothing to report – next meeting in Sept 		
<p>7. MEDIA OFFICERS REPORT</p> <ul style="list-style-type: none"> • Website running well. PT working on 2 actions; <ol style="list-style-type: none"> 1. Ability to create ICS file and/or equivalent 2. Send out reminder for events the week before • NV to send details of CIC event, PT to advertise on web • DC working on an easy to set up website package for any other regions. So far NI, Lancs. and Eastern Regions interested 	<p>PT</p> <p>NV/ PT</p>	<p>12 Sept</p> <p>12 Sept</p>
<p>8. PDD Day</p> <ul style="list-style-type: none"> • Received generally very good feedback, including from central office • Several sponsors willing to support again next year • Date for 2017 targeted for 8th June – GB/TH to check rooms available and book (DONE) • Add “Student” as a category to booking form for 2017 • Discussed using the theme of “Building Quality” • General feeling that we should minimise BIM content • ALL to consider ideas for Keynote speakers for 2017 	<p>GB/TH</p> <p>PT</p> <p>All</p>	<p>12 Aug</p> <p>12 Sept</p> <p>12 Sept</p>
<p>9. AspirATion</p> <ul style="list-style-type: none"> • Committees due to start in September 		
<p>10. NEXT MEETINGS</p> <ul style="list-style-type: none"> • 12th Sept at the Rose Bowl – GB/TH to book (booked RB206) <p>Future meetings Monday 13th March, 22nd May, 17th July, 18th September and 20th November 2017</p>	<p>GB/TH</p>	<p>12 Aug</p>

CPD Outline – 2016/2017

Date	Event	Organiser	Location	Book room
July	NONE			
August	NONE			
27 Sept	Structural Engineer – Synergy with us	GB	M3 Sheffield	MBP
25 Oct	Legal Update – Rob Langley	JL MBP re CIOB	Wetherby	JL
22 Nov	L&G Homes – Factory visit	GB	Leeds/Selby	n/a
December	NONE			
17 Jan	Building Regulations Update – Martin Conlon (date confirmed)	JL	Wakefield	NW
21 Feb	McParland Finn - PI Insurers	NW	Wakefield	NW
21 Mar	Performance Gap	MBP	Leeds Beckett	MBP
25 Apr	Wood for Good	PT	Tankersley	PT
May	NONE			
8 June	PDD	MW	Leeds Beckett	GB

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