

## **BUSINESS MEETING**

Minutes of Business Meeting held at the Harvester, Morley  
On Monday 4<sup>th</sup> March 2013 @ 6.30pm.

### **1.01 Present:**

Mark Kennett (MK)	Regional Chairman
Henry Spence (HTS)	National Councillor
Nik Wilson (NW)	Regional Treasurer
Richard Turner (RT)	Regional CPD Officer
Phillip Thompson (PT)	Regional Secretary
Mathew Peat (MW)	Regional Education Officer
Mark Wilson (MW)	Committee Member
John Farrah (JF)	Committee Member
Nick Jauncey (NJ)	Committee Member

### **1.02 Apologies for Absence:**

N/A

### **1.03 Guests:**

Dai Evans (DE)	Yorkshire regional member
David Crow (DC)	Yorkshire regional member

The Chairman (MK) welcomed all those present to the meeting, then requested everyone to introduce themselves, which duly occurred.

## **2.0 Minutes of Previous Meeting**

Following review by all present, the Minutes of the last regional committee meeting were agreed to be a "TRUE RECORD" and a copy was duly signed / dated by the Chair (MW).

## **3.0 National councillors report**

- HTS informs that the next meeting is to be held on the 9<sup>th</sup> March.
- There is little to report from previous national council meetings.
- They have requested feedback for the regional committee views on the future strands presentation.
- CIAT has gained accreditation with Historic Scotland.

## **4.0 Chairman's report**

Covered.

## **5.0 Secretaries report**

No further information from head office.

## **6.00 Treasurers Report**

- £2,525 Yearly budget
- Currently spent just over £1000 as several events that were free of charge.
- £500 in the bank less tonight's meal cost + CPD.
- Will spend less than allocated allowance by the financial year end.
- NW informs the surplus can used for the regions other costs.
- Free events – DE mentioned that other facilities may be available free of Charge.
- Committee meeting venue requires alternative more cost effective venues with food provided.
- NW happy with remaining as treasurer for the next three years.

## **7.00 Education Officers Report**

- Presentations given at various universities – Sheffield Hallam, Leeds, Liverpool.
- The universities are also willing to hold further events.
- Local course leaders are aware of CIAT Yorkshire regional events.
- Matt Is to visit Hull to raise awareness of the Technologists role.
- Sheffield Hallam's international congress. Adam to provide information.

## **8.00 CPD Officers Report**

- Like to thank MP for arranging events.
- We have a full calendar up to June.
- 60+ attendees to the building regulations update event.
- 20 attendees to the right to light event.
- 14 attendees to the Marshalls event.
- 20 attendees to the planning event.
- Planning September's event with a legal update possible. BIM is also a possibility although an expert is required. Mike Crab has been nominated as a possibility.
- Possible building visits could be arranged, Leeds arena with BAM suggested.
- RT looking at leaving role as the regional CPD officer.

## **9.0 Future strands membership**

- Concerns have been raised that information is being kept by head office and not circulated.
- The Yorkshire region has the worst conversion record to MCIAT status from student uptake.
- NO students present at the presentation by Sam Allwinkle (SA) suggests the institute is not being promoted.
- There is a cultural problem in that it is perceived as not being beneficial to gain MCIAT accreditation.
- DE suggested promoting the institute more within Secondary schools and colleges.
- POP records are not regarded highly by members attempting to gain accreditation.
- There are high levels of discontent within the membership as members cannot see any benefit in being accredited due to lack of public (not professional) awareness.
- The PR/marketing/branding/Films are regarded by the membership as being pretty poor/ old fashioned, lacking fresh appeal.
- HTS read out the report from the councillors meeting and a letter from a Northern region member detailing their opinions.
- MW acknowledges that these are all valid points that are being raised and enquires as to whether SA will be delivering an update to the regions on his findings as well as head office response.
- It receives a committee consensus that the institute should lead the industry rather than only commenting on it.
- To hit home the figures the region has 700 members registered although only 5% of this figure attends institute events.
- MP highlights the need to get other people involved as the institute is its members and its regard in society is a reflection of its activity.
- A regional blog site was suggested by DC to get more people involved. It was also suggested that it was interactive with forthcoming events in both a social and professional context.
- HTS to liaise with head office over the institute's web developments to see if this idea could be integrated with their developments.
- DC and MW to progress ideas and pass back to HTS for head office comments.

## **10.0 Any Other Business**

- None tabled.

## **11.0 Next Meeting**

- 6<sup>th</sup> June 2013 Venue TBC after DE to investigate the availability of his school's facilities.

## **DISTRIBUTION**

As above, plus: (N/A)